

**Trinity Cove Improvement Association, Inc.**

**Board of Directors Meeting**

**AGENDA**

**November 17th, 2018**

**Call to order.**

***We are assembled to transact business of mutual benefit of the Trinity Cove Improvement Association. Please do not let petty jealousies or trivial personalities influence our deliberations. Let us always uphold the obligations of unselfish membership.***

***Notifications to address the Board, by a member in good standing, must be received no later than three days before the scheduled meeting. Forms are available in the office or by contacting a Board member.***

- **Attendance, Quorum Verification**
- **Reading and Approval of the Minutes of the September 15th, 2018 Board Meeting**
- **Treasurers Report: Don Kargel**
- **Office Manager Report: Kathy Kargel**
- **Committee Reports**
  - **Deed Restriction's Report – Odis Murphy**
  - **Road Report – Sam Burbank**
  - **Activities Committee – Betty Boren**
  - **Special Project – Larry Boren**
- **Old & New Business**
- **Open Discussion**
- **Adjournment**

**Trinity Cove Improvement Association, Inc.**  
**General Board of Directors Meeting**  
**October 20th, 2018**  
**Minutes**

**Call to Order**

President, Wayne Palmer, called the meeting to order at 9:05 AM. Secretary, Leslie Barnard, stated that a quorum was established. All Board Members were present.

Prayer and Pledge of Allegiance was led by President, Wayne Palmer.

**General Election**

Results from the General Election held on October 13<sup>th</sup>, 2018 were read by President, Wayne Palmer. Ballots counted by the Election Committee for each candidate were as follows:

- Margie Cohn                    8
- Don Kargel                    58
- Tammy Rhodes                21
- Ronald Valentine            44

**Write In**

- Vickie Ward                    9
- Terry Walshak                1
- Barry Titus                    1

**Appointment of BOD Positions**

Secretary, Leslie Barnard announced the appointment of the following positions:

- Leslie F. Barnard                President
- Leslie F. Barnard                Secretary
- Richard "Wayne" Palmer        Vice-President
- Don Kargel                        Treasurer
- Sam Burbank                    Director – Road & Maintenance
- Larry Boren                      Director – Special Projects
- Ron Valentine                  Director – Architectural
- Odis Murphy                    Director – Deed Restrictions

Vice-President, Larry Boren motioned to accept the new board positions as read, which was approved unanimously for the BOD.

### **Appointment of Committee Positions**

- Activities Committee
  - Betty Boren
  - Kathy Kargel
  - Hollie Burbank
  - Marlene Valentine
- Welcoming Committee
  - Hollie Burbank
  - Vera Kieborz

### **New Business**

President, Leslie Barnard motioned to increase annual dues to \$115.00 per year, which was unanimously approved by the BOD.

President, Leslie Barnard discussed pursuing delinquent properties were financial intuitions currently own properties. Certified letter will be sent for total obligation and if not remedied within specified time, liens will be placed on property. Director, Odis Murphy will provide the list meeting discussed criteria to the BOD for review.

Director, Larry Boren discussed restricting GVW for our neighborhood to 26,000. Director, Sam Burbank will research the topic for required signage, overweight permits, River Road bridge weight restriction to mitigate TCIA bearing the full costs of damage currently being done roads.

President, Leslie Barnard discussed what needs to take place in-order to commence road repairs. Director, Larry Boren indicated that products needed have already been purchased and that the only thing holding us back is poor weather. Director, Sam Burbank has been in touch with several laborers that he will engage for road repairs and maintenance.

Director, Sam Burbank will research required signage and recommend locations of speed bumps currently owned by TCIA to be installed on main roads in subdivision.

In-addition to Real Estate signs, Director, Sam Burbank will research and make recommendations of allowing certain types of signage and some with restrictions.

PO Betty Boren mentioned that Office Manager, Kathy Kargel will need to resign in the near future due to health issues. Sharon Deming will be submitting her resume to the BOD for review.

Director, Sam Burbank and Larry Boren discussed PO at corner of Sportsman Drive and River Road needing barrier posts with reflectors installed, as well as "Curve" signage. Second time that this PO's fence has been damaged from people speeding or DUI. Sam will research signage to ensure that TCIA is following state guidelines.

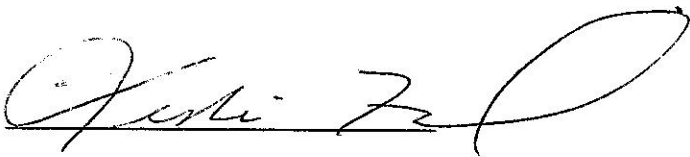
President, Leslie Barnard discussed process needed in-order to remove dilapidated trailers from abandoned properties as a Deed Violation not being remedied electively. Director, Larry Boren will research cost of rental equipment, roll-off containers, notices to PO, JP Court and liens being placed on property and will present total costs involved to BOD.

Activities Committee, Betty Boren has received estimates for repairing the Community Center's externals walls, which will be a shared cost between TCIA and the Activities Committee. President, Leslie Barnard requested that material options be quoted in addition to wood – i.e. Smart Board prior to BOD voting.

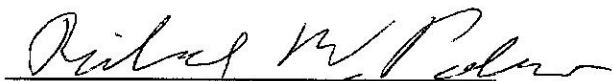
### **Adjournment**

President, Leslie Barnard motioned to adjourn the meeting at approximately 10:15 AM, which was unanimously approved by the BOD.

### **Approved:**



Leslie F Barnard – President



"Wayne" Richard Palmer – Vice President

# Trinity Cove Improvement Association

## PROFIT AND LOSS

November 2018

	TOTAL
<b>Income</b>	
49900 Maintenance Fees	6,173.84
49910 Returned Check Charges - Inactive	25.00
Bank Interest	4.74
Campground	850.00
Correction to credit card charge	10.81
Garbage Fee	1,105.00
Maintenance Fee	15,241.80
Return Check Fee	15.00
Transfer Fee	150.00
<b>Total Income</b>	<b>\$23,576.19</b>
<b>GROSS PROFIT</b>	<b>\$23,576.19</b>
<b>Expenses</b>	
60200 Automobile Expense	
Insurance	319.71
<b>Total 60200 Automobile Expense</b>	<b>319.71</b>
66700 Professional Fees	
County Clerk Office	60.00
Lawyers	960.00
<b>Total 66700 Professional Fees</b>	<b>1,020.00</b>
68100 Telephone Expense	91.23
68600 Utilities	
Electric-Campground	143.87
Electric-Campground 1	37.81
Electric-Community Building	148.08
Electric-Dump	46.19
Water	126.76
<b>Total 68600 Utilities</b>	<b>502.71</b>
68610 Bank Service Charges	11.00
Dump Attendant	120.00
Fuel	
Diesel	100.02
Gas	70.41
<b>Total Fuel</b>	<b>170.43</b>
Maintenance	
Contract Labor	2,615.00
Supplies	32.35
Trash Pickup	735.86
<b>Total Maintenance</b>	<b>3,383.21</b>
Office Expenses	
61700 Internet Expenses	64.07
64900 Supplies	135.02
66500 Postage	6.91

	TOTAL
Contract Labor	1,074.00
Quickbooks Subscription	63.96
<b>Total Office Expenses</b>	<b>1,343.96</b>
Purchases	4,918.00
<b>Total Expenses</b>	<b>\$11,880.25</b>
NET OPERATING INCOME	\$11,695.94
NET INCOME	\$11,695.94

# TRINITY COVE ACTIVITIES REPORT

Nov. 17, 2018

October's Beginning Balance		\$1,450.11
Deposits		\$54.82
Coffee donations	\$54.66	
Bank Interest	.16	
Expenses		\$476.76
Cleaning supplies	\$11.89	
Food and Drinks	\$128.76	
Craft Day	\$72.64	
Coffee Pot	\$216.47	
Gas	\$ 47.00	
October's Ending Balance		\$1,028.17

Craft Day was a success Thanks Hollie Burbank.

Halloween event was a success.

Our Thanksgiving Feast will be tomorrow @ 2:00 we could use some volunteers to serve. We will be supplying the Turkey, Ham, Bread and Tea. Thanks to Volunteers Jerry Sell, Don and Kathy Kargel, Wayne and Shirley Palmer, Terry Skelton, Larry and Betty Boren.